

# **Privacy Policy**

# **Protecting your Privacy**

We are committed to protecting the privacy of your personal information. This Policy applies to your email address as collected by us through this websites when you contact us or/and when you subscribe to the newsletter. By contacting us or subscribing to the newsletter, you are accepting the practices described in this Policy.

#### What Information do we collect and store?

Your email address. We collect and store the email address that you provide to us in an excel file which is backed up and protected following Spanish and European Laws.

Do we use cookies, advertising, and online tracking? No, we don't.

### How do we use your personal information?

We will use your email address to get back to you with a reply when you make an enquiry or question or request information. We will also send you the website newsletter if you subscribe to it. We will not use your email address, nor will we distribute it or sell it or make it known to anybody else. Giving you a reply or sending you the newsletter will be the only purposes for which we will use your email address.

Legal and Safety Disclosures - We may disclose your email, including the content of your communications, in order to: (a) comply with the law or respond to lawful requests or legal process; (b) protect the rights or property of this website to people such as legal authorities, police, and law enforcing agents.

### **Your rights**

Should you decide to stop receiving our newsletter or decide you don't want us to store your email address any more, please write an email to <a href="mailto:mariaannaesp@gmail.com">mariaannaesp@gmail.com</a> and we will eliminate your email from our records in the following 10 days and you wills top receiving the newsletter immediately.

Should you have any questions about your rights and how we comply with the law, please don't hesitate to contact us.